



OPPORTUNITY: Financial Controller (FC)

Overview:

The Financial Controller will be a key member of the Management team with responsibility for evaluating and controlling risk, ensuring compliance with statutory regulations, producing financial statements, overseeing the accounting operations, conduct regular balance sheet reviews, working closely with external auditors in ensuring the accuracy of financial information for all legal entities within the group.

This position will require effective leadership traits and exceptional managerial skills, while embracing a hardworking culture of continuous improvement, ensuring progress toward the attainment of ambitious company goals. The Financial Controller will also ensure compliance with company policies and procedures taking joint responsibility with operations for safeguarding the company's assets.

Responsibilities:

Compliance, Controls & Processes

- Ensure that all of the company's financial practices are in line with statutory regulations and legislation (including relevant GAAP, IAS and FRS)
- Monitor, and manage adherence to policies and procedures
- Actively manage working capital to drive improvement and ensure the Business meet and exceed working capital targets
- Identify control weaknesses and implement appropriate measures to remedy them. Seek out methods and practices to minimize the financial risk
- Ensuring the system is operated and maintained accurately and where necessary delegation of authority is properly managed
- Working closely with the payroll departments to ensure that the employee-related and companywide statutory obligations are compiled within stipulated deadlines
- Collaborate with external auditors, manage the filing of Statutory Accounts, Business Licenses and any other regulatory requirements
- Identify control weaknesses and implement appropriate measures to remedy them. Develop processes, systems, and infrastructure to support growth and expansion

Reporting

- Keep up to date with developments in financial & legal reporting requirements and communicate changes to the business. Ensure that financial reports comply with current accounting principles and financial reporting standards
- Lead the forecasting, budgeting, and long-range planning processes by providing high quality and insightful analysis that demonstrates financial leadership, best practice and drives strong financial performance
- Ensure all monthly, quarterly and annual financial results are accurately and timely presented to the board of directors
- Upon request, attend board meetings to present financials as an ex-officio
- Prepare appropriate benchmarks against which to measure the performance of operations.

- Provide any ad hoc financial analyses as needed, including for capital investments, pricing decisions, and expansion into new and existing business

Performance

- Provide proactive analysis and commentary on business performance that demonstrates a strong understanding of industry and market factors. Summarize key conclusions and recommend opportunities for improvement
- Provide forward-thinking analysis to identify growth opportunities and where the company should invest in both capital spending and people to enable growth
- Closely partner with the business leadership team to provide support

Transactions

- Overall responsibility for the financial integrity of The company's results and the underlying transactional information
- Ensure that accounts payable invoices are processed and paid accurately in a timely manner in accordance with the company policies
- Overall responsibility for control and management of working capital ensuring that accounts receivables are collected promptly
- Responsibility for ensuring the integrity of the Balance Sheet. Ensure monthly balance sheet reconciliations are carried out and reviewed for all entities
- Ensure all intercompany transactions are reconciled monthly
- Plan, organise and direct the accounting team
- Ensure purchasing, clearing, receiving, recording and monitoring controls are effective
- In consultation with the business leaders, prepare group, division and departmental budgets and cash-flows
- Financial results are due on the 10th working day following the period then ended
- Analyse monthly financial results, determine variances and recommend corrective action(s)
- Forecast capital needs and make recommendations
- Work closely with the Purchasing Manager and Inventory Controller to ensure accuracy all stocks, pricing and valuation
- Authorise all purchase orders

Qualifications:

- Combination or any of: FCCA, FCMA, CPA, CGMA, qualification required, and
- MBA in finance, management or international trade an advantage
- Minimum seven (7) years post qualifications experience in a similar capacity within a diversified group environment
- Demonstrated ability to lead a team to generate successful outcomes
- Advanced hands on experience in the use of Microsoft Suit including Excel, Word, Pivot Tables and PowerPoint skills required
- Ability to meet deadlines and prioritise in a fast-paced, dynamically changing environment



- Ability to be flexible and adaptable in a continuously evolving environment
- Experience in the use of Encore would be an asset

Aptitudes:

- Strong communication skills, both verbal and written, and ability to work and interact with all levels of personnel in the company
- Ability to combine strategic vision with hands-on, pragmatic delivery
- Results/ task orientated, with attention to detail and accuracy
- Excellent time management and organisational skills
- Commitment to continuous improvement, self-motivated and ambitious
- Must demonstrate a strong focus on customer service (both internal and external).
- Track record of achieving results through others

Character:

- High level of integrity, honesty and transparency with the executive team.
- Calm manner, able to work under pressure and with changing demands and priorities
- Credible and have the necessary gravitas to advise on all matters including financial, legal, and commercial and able to be discrete at all times

Mission:

Our mission is simple: to be the best provider of materials, home and commercial furniture and appliances and together we strive towards a common vision of becoming the best solution in the region.

We have four values that we strive to live by every single day.

- Safety - We keep our colleagues and visitors safe
- Integrity - We act honestly and fairly to do the right thing
- Excellence - We set new standards of excellence in everything we do
- Partnership - We work together for the benefit of our customers

When combined with our mission and vision, the ethos this creates, enables the company to deliver one thing. CERTAINTY. We exist to help make certain that the materials and products we offer, certify and calibrate for our customers are safe, quality compliant and fit for purpose.

Diversity Statement:

At Building Materials Do it Center, we always take pride in putting our people first. We are an equal opportunity employer that recognizes diversity and inclusion as fundamental to our Vision of becoming the best.