



BUILDING MATERIALS LTD./HARDROCK CONCRETE LTD./ DENFIVITIVE DESIGN.

Now hiring qualified, enthusiastic, customer service oriented individuals for the following positions:

Human Resources Manager

- Master's Degree or MBA in HRM preferred
- Not less than four years in a similar capacity along with resume that shows steady progression in HR Management for the last 7+ years including major HRM achievements
- Develop training programs tailored to the needs of the various aspects of the business.
- Review and establish HR policies and procedures that foster fair disciplinary recourse in compliance with executive management directives and consistent with Labour Department.
- Plan, organise and take ownership of the full HR Cycle
- The ability to understand business goals and recommend new approaches, policies and procedures to effect continual improvements in business objectives, productivity and development of HR within the company.

Salary: \$40,000-46,000 per annum

Radio Dispatcher

- At least 7 years' experience in delivery logistics, be it coordination or direct involvement through driving.
- Organisation and record keeping skills.
- Coordinating and supporting deliveries from beginning to end, serving as the expert for, answering questions and solving problems related to deliveries.
- Gather detailed information during setup calls so that drivers can prepare for and be aware of any onsite safety concerns.
- Accurate reporting of deliveries from DDMS.

Rate: \$10-11.5/hr

Service Technician (Hardrock Concrete Ltd.)

- Minimum 5 years' experience in troubleshooting and rectifying technical difficulties.
- Undergraduate Certificate or equivalent in related field.
- Troubleshoot and repair computer and automated production systems.
- Addressing network or software internet issues.
- Maintain hardware and wiring systems throughout offices and plant as a whole.

Rate: \$10-12/hr

Qualified belongers can send copies of their resumes to hr@doitcenterprovo.com or to the Labour Board.